



Nelson Laboratories Workshop Cancellation Policy:

- Registrants that notify Nelson Laboratories Event Manager of cancellation within fourteen (14) business days prior to the Workshop will receive a 100% refund of their paid registration. Registrants may also choose to have their paid registration amount transferred to a future Nelson Laboratories Workshop.
- Registrants that notify Nelson Laboratories Event Coordinators of cancellation between thirteen (13) and five (5) business days prior to the Workshop will receive a 50% refund of their paid registration. Registrants may also choose to have their paid registration amount transferred to a future Nelson Laboratories Workshop.
- Workshop fees are nonrefundable if registrants notify Nelson Event Coordinators of cancellation less than three (3) business days prior to the Workshop. Registrants may choose to have their paid registration amount transferred to a future Nelson Laboratories Workshop.
- Transferring to future Nelson Laboratories Workshops must occur within the same calendar year. Exceptions include the final workshop of the year can be transferred to the first workshop of the following year.
- All cancellations are subject to a \$30.00 processing fee.

Please refer all cancellation requests to Katrien Salens, at ksalens@nelsonlabs.com.