



Subject: Changes to Gibraltar Laboratories
04 NOVEMBER 2019

We are excited to announce to you that Gibraltar Laboratories will officially become Nelson Labs on 03 January 2020. As soon as we acquired Gibraltar Laboratories in August of 2018, we began implementing changes to facilitate the integration of the Gibraltar labs facilities in Fairfield, NJ into the Nelson Labs family. These changes include a name change (to **Nelson Laboratories Fairfield, Inc.**) and system changes for sample tracking, invoicing, and reporting.

These changes will begin to create a seamless experience for all of Nelson Lab's customers, system wide, and will ensure access to the quality, service, and expertise you expect from Nelson Labs. Following is a listing of the major changes that will take place beginning on 03 January 2020:

New legal name for Gibraltar Laboratories

Gibraltar Laboratories will change its name to Nelson Laboratories Fairfield, Inc. but will continue to use the same Tax ID number—[click here](#) for a new W-9 form showing the name change. Please notify your purchasing or vendor management group of this name change.

Supplier qualification/requalification process

Our name change may require that customers have both Nelson Laboratories Fairfield, Inc. and Nelson Laboratories, LLC qualified as vendors. Many customers that did not have our parent company, Nelson Laboratories, LLC, qualified as a vendor have already started the supplier qualification or requalification processes. Nelson Labs will do all we possibly can to support this activity. Our Quality Department personnel are available to provide information or to help in completing the supplier qualification paperwork and scheduling any needed audits. You can download our Nelson Labs, Fairfield Qualifications Packet [here](#). Please contact our Service Center at servicecenter@nelsonlabs.com or call us at 801-290-7500 for help or further information. If you have not started this process, please allow us to help you get started—so you do not experience any issues or delays when you need laboratory testing.

Availability of new ISO certificates due to the name change

During our ISO 17025 audits, we received updated certificates reflecting our name change, which you can download from our website at <https://news.nelsonlabs.com/about/auditdocuments>



Purchase orders, quotes, and invoicing

Shortly after 03 January 2020, Nelson Laboratories Fairfield will begin utilizing the Nelson Labs name on its registrations, certifications, final reports, quotes, and invoices. All future documentation will show the Nelson Labs name and logo. Also beginning 03 January 2020, when you request a sales quote from our Fairfield offices you will receive a Nelson Labs quote in return. Use these new quotes to create the POs as required by your internal processes. If you need new quotes, please contact your Nelson Labs Sales team at sales@nelsonlabs.com or 801-290-7500.

Study reports

Test reports for all studies conducted at the Fairfield facility will still be available from the Nelson Labs Fairfield Report Server. Studies conducted at the Salt Lake or other North American Nelson Labs facilities will be available on your Nelson Labs Secure Customer Portal. If you need any help with your study reports, please contact our Service Center at servicecenter@nelsonlabs.com or 801-290-7500.

We understand that these types of changes are often a little burdensome; but we ask that you are patient with us as we move closer to combining all of our services within one Nelson Labs to give you seamless access to all of our services globally.

As always, please feel free to contact our Service Center at servicecenter@nelsonlabs.com or 801-290-7500 for additional support or if you need additional information.

Please know we value our partnership with you and are committed to assisting with this transition. It is our commitment to provide you with world-class service and support always.

Sincerely,

Jeffery R. Nelson, M.B.A. SM(NRCM)
President
Nelson Laboratories, LLC.