



-CUSTOMS AND INTERNATIONAL SHIPPING GUIDE-

Thank you for choosing Nelson Laboratories for your testing needs. At Nelson Labs, we believe in The Science of Success™. It's looking beyond test results and partnering with you to achieve your long-term business goals. Because of our commitment to you, we wanted to share some suggestions that will expedite your submission process.

Once you have determined the appropriate testing plan for your product(s), received a quotation for the applicable testing, and determined the sample quantity, please follow the subsequent steps.

COMPLETE A NELSON LABORATORIES SAMPLE SUBMISSION FORM – The submission form details the testing you are requesting. Please be as detailed as possible on this form, as it is our instructions for how you would like your testing performed. Please also know Japanese and Spanish submission forms are available upon request. After completing your submission form please forward an electronic copy to aschieving@nelsonlabs.com for review and preparation.

PREPARE YOUR SAMPLES FOR SUBMISSION – Gather the samples you intend to submit, taking precautions that your samples are clearly labeled and the labeling is the same on the sample and the submission form. Place your samples into the appropriate shipping container, taking measures that any storage conditions your samples require are considered.

COMPLETE YOUR CUSTOMS/SHIPPING DOCUMENTS – Due to recent US FDA and US government regulations, international shipments are of specific concern. Please be sure to include 3 completed copies (in English) of your commercial invoice, packing list, certificate of origin, and Nelson Labs sample submission form with your samples and be sure to note "SAMPLES FOR ANALYSIS – NOT FOR HUMAN USE OR RESALE" on the product description of your commercial invoice. In addition, if your product(s) do not have a MDL or 510K number please be sure to note "TEST ARTICLES ARE NOT MARKETED IN THE US" on your commercial invoice. This will help US customs clear your product(s) for shipment to the laboratory with minimal delays.

Please make sure that your commercial invoice references the International Commercial Term (Inco term) Deliver Duty Paid (DDP) which means that all US and International Customs Fees, Taxes, Tariffs and related costs are your responsibility as the shipper.

SHIP YOUR SAMPLES – Please ship your samples, along with your completed customs/shipping documents, to the following address:

Nelson Laboratories
Attn: Log-In
6280 South Redwood Road
Salt Lake City, UTAH 84123 USA
Phone: 801-290-7500

We look forward to partnering with you to get your product(s) to market. Please consider us an ally and let us know if there is anything we can do to help you reach your goals. If you have any questions or need further information please contact Nelson Laboratories International Account Manager, Aaron Schieving by either phone, 801-290-7537, or e-mail, aschieving@nelsonlabs.com.

